

GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

PA

RK-26 A/367

Dated: 12/12/24

Office Order

Subject: Board of Studies in Civil Engineering for the period of three years from the issue of this office order.

The Board of Studies for all the programs running under department of Civil Engineering is notified as:

S.No.	Nomenclature	Name & Address	Designation
1	Nominated by the Principal	Dr. Jagbir Singh, Professor & Head	Chairperson
2	Two Professors from the Department	Dr. H.S Rai, Professor	Member
		Dr. Harvinder Singh, Professor	Member
3	One Associate Professor from the Department	Dr. Gurdeepak Singh, Associate Professor	Member
4	Four Assistant Professors from the Department	Dr. Puneet Pal Singh Cheema Assistant Professor	Member
		Dr. Prashant Garg, Assistant Professor	Member
		Er. Pardeep Singh, Assistant Professor	Member
		Er. Charnjeet Singh, Assistant Professor	Member (BoS Convener)
5	Two Subject experts from outside the Parent University nominated by the Academic Council	Dr. Rajesh Kumar Professor, Civil Engineering, Chandigarh College of Engineering & Technology, Sector-26, Chandigarh-160019, Mobile-9478548248, rajshaastha@ccet.ac.in	Member
		Dr. Shweta Goyal Professor, Civil Engineering, Thapar Institute of Engineering & Technology, Bhadson Road, Adarsh Nagar, Prem Nagar, Patiala, Punjab -147004, Mobile-9781715332, shweta@thapar.edu	Member
6	Expert nominated by the Vice-Chancellor of IKG PTU	Dr. Shakti Kumar Professor, Punjab Engineering College, Chandigarh Mobile: 9815097698 shakti@pec.edu.in	Member
7	One representative from industry/corporate sector/allied area nominated by the Principal	Er. Izu Singh Kalra Director, Construction, Kabir Infra Private Limited, 472-D Block, Model Town Extension, Ludhiana, Punjab- 141002, Mobile-9501500070, email@kabirinfra.com	Member
8	One member of the college alumni of department nominated by the Chairperson	Dr. Navdeep Asija Director, Punjab Road Safety and Traffic Research, Punjab Mobile: 9803152123 Navdeep.asija@gmail.com	Member
9		Dean (Academics)/Nominee	Member
10		Dean Industrial Relationship/Nominee	Member
11		Controller of Examination/Nominee	Member
12		Training & Placement Officer/Nominee	Member
13		One student member from each year (UG and PG respectively) should be included by BoS with information to the Academic Section	Member

- File

- Prof. Charnjeet +
Prof. Armandeep +
- for information + info

(Signature) 12/12/24

SK

GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

Programs

1.	B Tech. (Civil Engineering)	2.	M.Tech. (Environmental Science Engineering)
3.	M Tech (Structural Engineering)	4.	M.Tech. (Geotechnical Engineering)
5.	PhD (Civil Engineering)		
In addition: Any other Certificate/Diploma/Advanced Diploma Program etc.			

Main Functions

- (i) To recommend the curriculum and course of studies including the resource material for various subjects of all programs running under department to Academic Council.
- (ii) To recommend the names of paper setters, internal and external examiners for all courses running under respective department.
- (iii) To frame, wherever necessary, model papers for the guidance of paper setters.
- (iv) To recommend a list of reference books, periodicals, reports etc., pertaining to the subject concerned, for the library.
- (v) To recommend measures for the periodical assessment and improvement of the standard of all programs running under respective department.
- (vi) To suggest methods & methodologies for innovative teaching and evaluation techniques and in addition, to suggest course scheme and measures to be taken for developing teaching department as center of excellence in addition to courses being offered.
- (vii) To map the syllabus for student migration/re-admission cases (in case of scheme change).
- (viii) To recommend any new program relevant to the department.
- (ix) To act as a consultative body in regard to all references made to it and to bring to the notice of the concerned authorities any matter connected with subjects under the purview of the Board.

Quorum: Quorum of the BoS meeting shall be minimum of Half (1/2) of the members of the BoS constituted including the Chairperson of the BoS.

General Conditions

1. Meeting of the Board of studies shall be called by the permission of Chairperson of BoS as and when required, but not less than twice in a calendar year. Also, the agenda of BoS meeting must be sent to the Dean Academics for approval from the undersigned at-least 15 working days before the proposed date of meeting as per office order no.RK-38/4224 dated 15.05.2023.
2. Chairperson of BoS may invite any subject expert (Internal/External) as special invitee with additional specialization during BoS meeting with the permission of Principal through Dean (Academics).
3. TA/DA & Honorarium to the members and other invitees of the meeting (for external only) shall be paid as per College norms.
4. BoS Members at Sr.No.9 to 13 will not be involved in case of any confidential matters as given at Point no (ii) of 'Main Functions'.

Sell
Principal

Copy to:

- 1 HoD-Civil Engineering to inform all concerned BoS members
- 2 Dean (Academics)
- 3 Office Copy