Guru Nanak Dev Engineering College, Ludhiana
(Civil Engineering Department)
Notice
Schedule of Industrial Training Viva
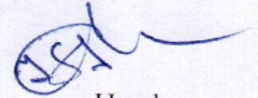
CE-24/1340

Dated:31/12/2024

1. Internal viva-voce examination of **"Industrial Training"** for Civil Engineering Students (Batch 2021-25) – 7th semester will be held as per the following schedule. **All students are required to make individual power point presentations and should carry individual reports and presentations.**

Date	Timing	Venue	Group	University Roll Number		
08/01/2025	(10:00 a.m. onwards)	TCC Seminar Hall	A	2103994	2103945	2103941
				2103956	2103973	2103980
				2104005	2104013	2103965
				2114036	2103950	2103958
				2203383	2203362	2103955
				2203385	2103962	2103974
				2103951	2114042	
		Dept. Library	B	2103944	2103963	2103975
				2103988	2203377	2203387
				2103970	2103976	2103991
				2104016	2104006	2103969
				2103952	2203372	2203378
				2203386	2103983	2114086
				2103985	2104002	2104007
				2203374		

2. All students shall come ready with following documents:
   a. Power Point Presentation
   b. Final report including certificate from trainer (Training period must be mentioned on certificate (*e.g. dd/mm/yyyy to dd/mm/yyyy*))
   c. Daily diary

   No student will be allowed to appear in viva-voce examination without above mentioned documents.

3. Items to be included in the report are:
   a) Detail of the student
   b) Brief detail of the company
   c) Detail of the project (including its status when you joined and left)
   d) Role and responsibilities assigned to you
   e) Detail of the actual work that you did at the project/training place

4. The format of the report shall be uniform throughout as per the following guidelines:
   a) Font type : Times New Roman
   b) Font size (for heading) : 14 (Bold)
   c) Font size (for sub-heading) : 12 (Bold)
   d) Font size (for text) : 12 (Normal)
   e) Page size : A4
   f) Margins (Top/Bottom/Sides) : 1"
   g) Line spacing : 1.5 lines
   h) Text alignment : Justify
   i) Page numbering : Bottom middle
   j) Pictures/Photographs : Normal (and not skewed, stretched or twisted)
   k) Colour for outer binding of file: Sea Green with session (e.g. Jan-May'24), University Roll

Note:

1. We are interested to know through your report what you have done during training. Do not make previous year reports as the basis of your report. Also, do not include unnecessary items/photographs/theory in the report and mention only those things that you have done/learnt at the training place.

2. Check the report thoroughly for any grammatical/spelling mistakes before submitting.

3. **End Semester External Examination will be conducted on 10/01/2025.**

Head
Civil Engineering Department

CC:
    i.   College e-notice board
    ii.   e-notice board (Deptt. web site)
   iii. Department notice board